



Conway School Board
March 2020 Regular Board Meeting
Meeting Minutes

Digital Media Commons-5000 Building
3/16/2020 07:00 PM

A. Call to Order

Director Winkes called the meeting to order at 7:00 PM

B. Flag Salute

C. Roll Call

(Roll Call)

Director Hughes attended the meeting remotely from Hawaii.

Staff Present: Jeff Cravy, Tim Dickinson, Angela Pederson, Suzi Rivas, John Townsend,

Roll Call:

Present:

Hughes, Amy - Melton, Wade - Sicklesteel, Thom - Winkes, Ben - Wolfe, Nate

Absent:

D. Additions/Deletions to the Agenda

E. Communications

Board Meeting scheduled for March 30th, 2020 at 7:00 PM is still scheduled. Meeting place has changed from La Conner to Conway School District. La Conner School District will not be in attendance.

1. CEA, PSE or Staff Comments

CEA President and staff member John Townsend comments that teachers and staff are appreciative of Conway Administrative team. Communication surrounding COVID-19 and the school closure has been clear and informative. John states that "it is a blessing to have such good leadership in Conway."

2. PTA Comments

None

3. Public Comments

None

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F. Consent Agenda

(Vote)

Consent Agenda approved as presented.

Motion:

Melton, Wade motioned to APPROVE the "Consent Agenda".
Wolfe, Nate seconded the motion.

Vote:

In Favor:

Hughes, Amy - Melton, Wade - Sicklesteel, Thom - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

1. Approval of Board Minutes

(Consent Agenda)

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2. Voucher Report

(Consent Agenda)

Check vouchers 374156 - 374230 in the amount of \$ 169,000.84, with payroll taxes in the amount of \$ 77,097.91, payroll ACH in the amount of \$ 222,191.37, and retirement in the amount of \$ 71,878.69 for a total of \$ 540,168.81.

3. Donation Acceptance

(Consent Agenda)

- Donation from PTA for Disney Production
- Donation from PTA for door sales/donation on the night of the production

G. Administrative Reports

1. Principal's Report

Presenter: Tim Dickinson

Principal Tim Dickinson shared information about Middle School Skagit History class and presents information and schedule draft of adding a cert 1.0 FTE for the 2020-2021 school year that would be part time middle school and part time STEM specialist.

2. Financial Report

i. Financial Update

Superintendent Jeff Cravy shared the Financial Report:

- Month End Account Balances:
 - ASB: \$ 15,055.58
 - Capital Projects: \$ 184,206.03
 - Tech Levy: \$ 79,254.48
 - Debt Service: \$ 357,746.49
 - Transportation: \$ 56,076.00
- Month End General Report:
 - Cash & Investment (-) Warrants: \$ 1,570,346.06

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- Minimum Fund Balance: \$ 864,326.00
- Contingency: \$ 100,000.00
- Revenues: \$ 513,793.81
- Expenditures: \$ 540,147.27
- Expenditure By Object Report.

ii. **WSRMP Insurance Update**

Superintendent Jeff Cravy share the WSRMP Insurance update.

iii. **Audit Update**

Angela Pederson shared information about audit.

3. **Superintendent's Report**

Presenter: Jeff Cravy

Superintendent Jeff Cravy share information about enrollment, April enrollment counts: state will use February numbers, 2020-2021 enrollment projection and superintendent report PDF.

H. **Action Items**

(Vote)

1. **Surplus Chromebooks**

(Vote)

Approved as presented.

76 Chromebooks no longer supported by Google Chrome (end of life).

Motion:

Wolfe, Nate motioned to APPROVE the "Surplus Chromebooks".

Sicklesteel, Thom seconded the motion.

Vote:

In Favor:

Hughes, Amy - Melton, Wade - Sicklesteel, Thom - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

2. **Library**

(Vote)

Approved as presented.

Expenses up to \$30,000 as part of the library projects for:

- Acoustic partitions - \$3500
- Flooring - vinyl on the Cougar Den side
- Furniture
- Painting
- Whiteboards

Motion:

Melton, Wade motioned to APPROVE the "Library".

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Wolfe, Nate seconded the motion.

Vote:

In Favor:

Hughes, Amy - Melton, Wade - Sicklesteel, Thom - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

I. Board Comments and Questions

None

J. Executive Session

We are entering executive session at 8:50 PM. The executive session will last for 5 minutes.

In accordance with the Open Public Meetings Act the following topic(s) will be discussed in the executive session. Any action on the topics will take place immediately following the session. For today's topic there will be NO action when the meeting resumes.

The topic of the executive session will be:

- Complaint against a staff member.

Executive session ended at 8:55PM.

Source: <https://www.atg.wa.gov/open-government-internet-manual/chapter-3>

K. Future Board Meetings

- Mar 30, 2020 at 7PM
- Apr 27, 2020 at 7PM
- May 18, 2020 at 7PM

Board Meetings are held the third Monday of each month. Months with a Monday holiday Board Meetings are on the fourth Monday. Special board meetings and changes of time will be noted on our website and GoSkagit.

L. Adjournment

This meeting was adjourned at 8:57PM.

M. Approval of Minutes

(Approval of Minutes)

Submitted by Secretary of the Board, Jeffery Cravy.

Jeffery Cravy, Superintendent

Ben Winkes, Board President

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