



**Conway School Board**  
**June 2020 Regular Board Meeting**  
**Meeting Minutes**

Digital Media Commons-5000 Building  
6/15/2020 07:00 PM

**A. Call to Order**

Director Winkes called the meeting to order at 7:03 PM

**B. Roll Call**

This meeting was held over Zoom per the extension of the suspension of Washington State Open Public Meetings Act by Governor Inslee.

All individuals in attendance attended this meeting remotely through Zoom.

Staff present: Jeff Cravy, Kara Moore, Tim Dickinson, Angela Pederson, Suzi Rivas, John Townsend, and Melissa Brown.

Public present: Brynn Frydenlund

**1. Roll Call**

**(Roll Call)**

Director Nate Wolfe joined meeting at 7:06PM.

**Roll Call:**

Present:

Hughes, Amy - Melton, Wade - Sicklesteel, Thom - Winkes, Ben - Wolfe, Nate

Absent:

**C. Additions/Deletions to the Agenda**

None

**D. Communications**

**1. CEA, PSE or Staff Comments**

None

**2. PTA Comments**

**CONWAY SCHOOL DISTRICT NO. 317 BOARD OF DIRECTORS**

President Ben Winkes, Vice-President Nate Wolfe, Director Amy Hughes (Legislative)  
Director Thom Sicklesteel (WIAA), Director Wade Melton (Fiscal)

PTA president Brynn Frydenlund shared information from most recent PTA meeting including budget adjustments, drafting of event calendar, success of virtual 8th grade tea, and donation of back to school clothes and hygiene kits.

### 3. Public Comments

None

## E. Administrative Reports

### 1. Superintendent's Report

Presenter: Superintendent Jeff Cravy

Jeff Cravy shared June Superintendent Report.

- Enrollment: OSPI has enrollment frozen at our February level.
  - OSPI is working on how to do enrollment next year if we are partially online and in school.
- Our Continuous Learning Plan and Waiver have been accepted and approved by OSPI.
- 8th Grade Ceremony was held virtually on June 11 at 7:00 PM.
- Shell Science Award was awarded to Conway Middle School.
- Plans for fall:
  - Survey of Parents
  - Survey of Staff
  - Planning Committee will include staff and parents to plan for the fall.

### 2. Principal's Report

Presenter: School Principal Tim Dickinson

Tim Dickinson shared May Principal's Report PowerPoint including information about professional development, online technology, and curriculum.

### 3. Financial Report

Presenter: Business Manager Kara Moore & Superintendent Jeff Cravy

Jeff Cravy shared:

- WSRMP Insurance Quote for 2020-2021
  - Notice Requirement 2y 3m to change providers - because we are in a pool
- Staff List for 2020-2021

Kara Moore shared:

- Monthly Reports
  - Month End Account Balances:
    - ASB: \$ 27,036.69
    - Capital Projects: \$ 284,747.70
    - Tech Levy: \$ 123,445.47
    - Debt Service: \$ 611,719.74
    - Transportation: \$ 58,241.10
  - Month End General Report:
    - Cash & Investment (-) Warrants: \$ 1,699,395.04

## **CONWAY SCHOOL DISTRICT NO. 317 BOARD OF DIRECTORS**

President Ben Winkes, Vice-President Nate Wolfe, Director Amy Hughes (Legislative)  
Director Thom Sickelsteel (WIAA), Director Wade Melton (Fiscal)

- Minimum Fund Balance: \$ 864,326.00
- Contingency: \$ 100,000.00
- Revenues: \$ 387,166.38
- Expenditures: \$ 593,397.55
- Expenditure By Object Report
- Total Object Expenditure Chart

**F. Consent Agenda**

**(Vote)**

Consent Agenda approved as presented.

**Motion:**

Melton, Wade motioned to APPROVE the "Consent Agenda".

Wolfe, Nate seconded the motion.

**Vote:**

In Favor:

Hughes, Amy - Melton, Wade - Sicklesteel, Thom - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

**1. Approval of Board Minutes**

**(Consent Agenda)**

May 2020 Regular Board Meeting Minutes

**2. Voucher Report**

**(Consent Agenda)**

Check vouchers 374395 - 374455 in the amount of \$ 242,321.54, with payroll taxes in the amount of \$ 72,946.19, payroll ACH in the amount of \$ 207,523.12, and retirement in the amount of \$ 70,606.70 for a total of \$ 593,397.55

**G. Action Agenda**

**1. Personnel Report - Special Ed.**

**(Vote)**

Personnel Report - Special Ed approved as presented.

**Motion:**

Melton, Wade motioned to APPROVE the "Personnel Report - Special Ed.".

Wolfe, Nate seconded the motion.

**Vote:**

In Favor:

Hughes, Amy - Melton, Wade - Sicklesteel, Thom - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

**2. Personnel Report**

**(Vote)**

**i. Personnel Report Resignation**

**(Vote)**

Personnel Report Resignation of School Nurse Maggie Woodard approved as presented.

**CONWAY SCHOOL DISTRICT NO. 317 BOARD OF DIRECTORS**

President Ben Winkes, Vice-President Nate Wolfe, Director Amy Hughes (Legislative)

Director Thom Sicklesteel (WIAA), Director Wade Melton (Fiscal)

**Motion:**

Wolfe, Nate motioned to APPROVE the "Personnel Report Resignation".  
Melton, Wade seconded the motion.

**Vote:**

In Favor:

Hughes, Amy - Melton, Wade - Sicklesteel, Thom - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

**ii. Contracts for District Office and Auxiliary Services Managers**

**(Vote)**

Contracts for District Office and Auxiliary Services Managers approved as presented.

**Motion:**

Wolfe, Nate motioned to APPROVE the "Contracts for District Office and Auxiliary Services Managers".

Sicklesteel, Thom seconded the motion.

**Vote:**

In Favor:

Hughes, Amy - Melton, Wade - Sicklesteel, Thom - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

**3. Skagit County Detention Interlocal**

**(Vote)**

Skagit County Detention Interlocal approved as presented.

**Motion:**

Hughes, Amy motioned to APPROVE the "Skagit County Detention Interlocal".  
Melton, Wade seconded the motion.

**Vote:**

In Favor:

Hughes, Amy - Melton, Wade - Sicklesteel, Thom - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

**H. Future Board Meetings**

**Board Meetings for 2019-2020:**

- July 20, 2020 at 7PM - Budget Meeting
- July 20, 2020 at 7PM

**Board Meetings for 2020-2021:**

◦ August 24, Sept. 21, Oct. 19 Nov. 16, Dec. 14, Jan. 25, Feb. 22, March 22, April 26 May 17, June 21, July 19  
Board Meetings are held the third Monday of each month. Months with a Monday holiday Board Meetings are on the fourth Monday. Special board meetings and changes of time will be noted on our website and GoSkagit.

Meetings may be held remotely if the the governor extends the exceptions to the OPMA rules.

**CONWAY SCHOOL DISTRICT NO. 317 BOARD OF DIRECTORS**

President Ben Winkes, Vice-President Nate Wolfe, Director Amy Hughes (Legislative)  
Director Thom Sicklesteel (WIAA), Director Wade Melton (Fiscal)

**I. Board Comments and Questions**

Conway School Board extends their gratitude to Maggie Woodard for her years of service and dedication as school nurse of Conway School and it's students, and wishes her a happy retirement.

**J. Adjournment**

No executive session held.

Meeting adjourned at 9:16 PM.

**K. Approval of Minutes**

**(Approval of Minutes)**

Submitted by Secretary of the Board, Jeffery Cravy.

---

Jeffery Cravy, Superintendent

---

Ben Winkes, Board President

**CONWAY SCHOOL DISTRICT NO. 317 BOARD OF DIRECTORS**

President Ben Winkes, Vice-President Nate Wolfe, Director Amy Hughes (Legislative)  
Director Thom Sickelsteel (WIAA), Director Wade Melton (Fiscal)