

Conway School District No. 317
Board of Director's Meeting Minutes
November 23, 2015

Call to Order

The Regular meeting of the Board of Director's of the Conway School District was held on Monday, November 23, 2015 in the Digital Commons. Director Halliday called the meeting to order at 7:00PM.

Attendance:

Board Members Present: Director Bell-Hinderstein, Director Melton, Director Sicklestele, Director Dalseg and Director Gwen Halliday.

Staff Present: John Townsend, Angela Pederson, Liz Caldwell, Steve Turman, Megan Hammer and Deenie Berry

Communications:

1. CEA Comments: None
2. PSE comment: None
3. Student/ Staff Comments: None
4. PTA Comments: None
5. Public Comments: None

Consent Agenda:

Director Sicklesteel moved and the motion was seconded by Director Dalseg to accept the minutes from the October 19, 2015 Regular Board meeting. Motion passed.

Director Melton moved to approve the check vouchers 8866-8984 in the amount of \$599,514.54 with payroll taxes in the amount of \$ 60,231.26, also -\$119.699.00 of voided vouchers for a total of \$ 540,046.80. Director Dalseg seconded the motion. Motion passed.

Director Sicklesteel made a motion and it was seconded by Director Bell-Hinsterstein to approve personnel report, which includes Sarah Bates for 3hrs as a Para Educator and James Ruble for the 5hr custodian position. Motion passed.

Administrative Reports:

Principal Report
Conway School Board of Directors -November 23, 2015

Late Start Professional Development - Our teaching staff continues to use this time well. We continue to use the PLC model in our focus on student growth. Teachers all have their goals written and they are implementing their plan. Debbie and I meet with the comprehensive evaluation group each month to support their understanding of the Marzano Instructional Framework and how that common language

plays out in the evaluation system. We have worked hard to make this system more doable for teachers and the more we know, as leaders, the better we are able to support teachers.

Marzano Framework Specialist PD - The day spent in Yakima, in October, with other Framework Specialists was beneficial to my learning. I hope to complete the last requirements of videotaping a training in order to be added to the state list of Specialists for the Marzano Framework.

Evaluation - I am working with nine teachers on the Comprehensive Evaluation this year and seven teachers on the Focused Evaluation. In addition, I evaluate our new School Counselor, using the old, 2 tier system. Over the next year, we will work together to gather examples of 4-tier Counselor evaluation systems and use that to create our own. It is quite beneficial to share the evaluations with Dr. Pearson and we regularly observe and talk about what we are expecting to see.

Parent-Teacher Conferences - Conferences are complete and I have shared a parent/guardian survey to elicit feedback on the conference process this year. I will share feedback with you at the Nov. 23rd Board Meeting.

Volunteer Training - We are offering two times for the month of November for volunteers to be trained. Parents/Guardians/Relatives need this training, along with the State Patrol check, to volunteer in classrooms and on field trips.

Calendar Updates

Nov. 23 Board of Directors @7

Nov. 25 Early Release @ 11:45

Nov. 26 & 27 Thanksgiving Holiday

Dec. 4 Early Release - Grade Prep

Dec. 14 Elementary Holiday programs

Grades K-1 @ 1 & 6

Grades 2,3,4 @ 2 & 7

Dec. 15 Holiday Band Program

Grades 5 - 8 @ 2 & 7

Dec. 21-Jan.1 Winter Holiday

Jan. 4 School Resumes

Mar. 14-19 Missoula Childrens' Theatre

Mar. 31-Apr.1 Spring Conferences

Early Release @ 11:45

Apr. 4-8 Spring Break

Apr. 23 PTA Auction

June 13 8th Grade Celebration

June 14 Last Day of School

11:45 Dismissal

Respectfully Submitted, Deenie Berry

NOVEMBER SUPERINTENDENT'S REPORT
November 23, 2015
Chris Pearson

I am excited to present a couple of ways that we are working to support the Board's goals of improving our communication, engaging the community, and providing enrichment opportunities for our students.

Improving Communication: Our Fall newsletter was sent out last week to all members of the Conway community. The newsletter covered a variety of topics, including our district's Board Goals, our 'Road Map' for student achievement, and some highlights from our fall season. We have also updated the Conway School District Facebook Page, and we are updating it – along with our website, on a weekly basis. So far we have 143 'likes'. Speaking of our website, we are in the process of updating our website to make it more user friendly and helpful for parents and community members. The tentative 'launch' for our new website is sometime in January.

Engaging the Community: Last week we hosted a group of Conway Seniors at our first "Tech Help for Seniors" class. At this class, seniors had the opportunity to learn a variety of tech skills from our Conway students and graduates.

Enrichment Programs: We also started our after-school enrichment programs this past week, offering Spanish to middle school students and Art to intermediate students.

In school news – our staff continues to utilize their collaboration time on late start Mondays to align and adjust their respective content areas, with a focus on writing in K-2 and Math in 3-5. Our middle school team is actively working to identify and support essential "HS Readiness" skills, like organization and cooperation, as well as plan integrated units of study that incorporate a variety of content skills.

Enrollment Report: November Enrollment: 410.5

Financial Report:

Business Manager Liz Caldwell reported on this month's financial reports:

· Month end account balance amounts:

ASB: \$ 19,725.70
Capital Projects: \$
State Match/Bond Proceeds: \$ 400,444.19
Tech Levy: \$ 54,747.25
Debt Service: \$ 448,454.32
Transportation: \$ 285,950.94

· Month End General Fund Balance

Cash Balance with County Treasurer: \$ 1,214,300.27
Unassigned: \$ 722,321.92
Outstanding Warrants: \$
Accounts Payable: \$
Committed Cash: \$

Contingency: \$
Restricted: \$

· Revenues and expenditure amounts-general fund:

Revenues: \$ 839,619.20
Expenditures: \$ 340,903.39
Cash & Investments: \$ 1,214,300.27

Action Agenda:

Director Melton moved and the motion was seconded by Director Bell-Hinderstein to approve Highly Capable Annual Plan. Motion passed.

Director Sicklesteel made a motion and it was seconded by Director Dalseg to approve Acceptance Resolution 13-2015. Motion passes.

Director Dalseg made a motion and it was seconded by Director Sicklesteel to approve the Commissioning Resolution. Motion passed.

Directors did not approve Policy and Procedure 2022/2022P we will be making some changes and bringing it back to the December Meeting.

Presentation:

First read: Policy 3210/3210P: Non –Discrimination Policy & Procedure.

First Read: Policy 3207/3207P: Prohibition of Harassment, Intimidation & Bullying.

Board Comments:

None

Future Board Meetings:

December 7, 2015 Monday

January 11, 2016 Monday

February 22, 2016 Monday

Adjournment:

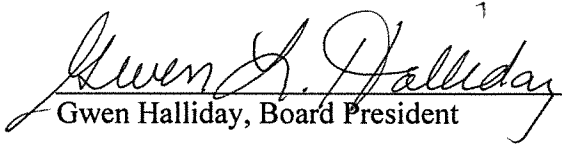
The meeting was adjourned at 9:00pm

This meeting has been recorded and the tape is available in the District Office.

Submitted by Secretary to the Board, Dr. Chris Pearson.



Dr. Chris Pearson, Superintendent


Gwen Halliday, Board President