

Conway School District No. 317  
Board of Director's Meeting Minutes  
December 7, 2015

**Call to Order**

The Regular meeting of the Board of Director's of the Conway School District was held on Monday December 7, 2015 in the Digital Commons. Director Halliday called the meeting to order at 7:00PM.

**Attendance:**

Board Members Present: Director Bell-Hinderstein, Director Melton, Director Sicklesteel, Director Dalseg and Director Gwen Halliday.

Director Dalseg made a motion and it was seconded by Director Bell-Hinderstein to Excuse Director Sicklesteel. Motion Passes

Staff Present: John Townsend, Angela Pederson, Liz Caldwell, Steve Turman, Megan Hammer and Deenie Berry

**Communications:**

1. CEA Comments: Things are going well. We have a labor management meeting coming up with Chris.
2. PSE comment: None
3. Student/ Staff Comments: None
4. PTA Comments: Enrichment classes are going very well, kids are engaged and having a great time learning.
5. Public Comments: None

**Consent Agenda:**

Director Dalseg moved and the motion was seconded by Director Melton to accept the minutes from the November 23, 2015 Regular Board meeting. Motion passed.

Director Melton moved to approve the check vouchers 8985-9050 in the amount of \$307,654.92 with payroll taxes in the amount of \$ 59,129.28, for a total of \$ 366,784.20. Director Dalseg seconded the motion. Motion passed.

**Administrative Reports:**

**Superintendent's Report**

December 7, 2015

**Teaching and Learning**

We are assessing our students in reading and math this month in order to get a true baseline for our goal-setting for the Spring. We are currently using the STAR Assessment, which is an on-line assessment in grades 2<sup>nd</sup>-8<sup>th</sup>. We will use STAR for math in 1<sup>st</sup> grade, but a different assessment – Dibels – in 1<sup>st</sup> grade reading. And we use Dibels for reading and classroom-based assessments in Math

for Kindergarten. Our school-wide goals in Reading and Math are identified in our Road Map document. Report cards also come out this month – right now we have a mix of traditional and standards-based report cards. Our goal for the future is to move towards a standards-based report card, K-8.

### **Facilities**

- An update on additional projects to be completed using capitol project dollars:
- September/October: Cafeteria Flooring, 3000 Building Hallway Flooring
- December: Quote Obtained for Raising Projector; Quote obtained for fixing Science Room Floor
- January/February: Will need to replace ‘hood’ over the oven, per requirements of Skagit County Fire Marshall (cost undetermined)
- Other Capital Needs: Retaining Wall between sidewalk and field on the playground, Playground equipment additions

### **Transportation**

- Angela, Liz and rep from MVSD transportation will inspect new buses (both) sometime during the week of December 7-11. Pick-up/Delivery is contingent upon successful inspection and can happen immediately.

### **Enrollment/Class-Size**

- As a follow-up to last month’s presentation, we are looking at facility space as part of our plan to reduce class-size in K-3. Our goal is to have a presentation to the board in January or February.

### **Policy**

- Tonight we will wrap up most of the requirements of our 2014-15 *Risk Assessment Standards Evaluation*. This work has included a variety of policy adoptions and adjustments for policies pertaining to ‘Protected Classes’. Starting in January, we will start reviewing policies relevant to ‘School Safety.’

### **Principal’s Report**

**Student Assessment** - Students will be assessed this week with STAR for reading and math and our youngest students will be assessed using DIBELS for reading. This data will be used as an interim assessment for us to look for growth in our students and to provide some data to compare with the SBAC assessment for goal setting.

**Report Cards** - First Trimester report cards will be sent home with students on Wednesday, December 16th. The Middle School Honors Assembly is on Wednesday, December 16th at 8:45 a.m. We hope you are able to join us for this important event in the lives of our students.

**Policy Updates** - At the board meeting, I will take you on a memory walk of the last update of the HIB policy as well as the Internet Safety Policy and procedures. I will share copies of our handbooks for you to see how the policy and procedures play out in real life situations.

**Math Work** - Our Intermediate teachers are involved in some great math work including content understanding, aligning materials (pilot materials and existing materials), working on content and process with our ESD Math Specialist, and collaboration with colleagues about the details of teaching and student learning aligned to the CCSS (Common Core State Standards). Three teachers have joined me at a two-afternoon Math Discourse training at the ESD (November & January).

**Writing Work** - Our Primary team is working to re-align their writing teaching and learning with the CCSS. As they collaborate in their PLCs, they are focused on clearly aligned and guaranteed learning for all students.

**21st Century Skills Work** - Our Middle School team is working collaboratively to increase student engagement in school, completion of work, and higher achievement. As they form their goals for their students and ways to measure student growth in these areas, their plans to support student needs are implemented and the power of this collaborative work is evident.

Please join us for our important Holiday activities on December 14th - 16th.

**Holiday Programs** – For the 1:00 and 2:00 performances on Dec. 14<sup>th</sup>, we will provide bus transportation to and from the park & ride. The bus will leave the South Mount Vernon Park & Ride (across from the Washington Tractor) at 12:15 and 1:30. The bus will return you to your car after each performance. Please let us know if you are planning to use this service by calling the school office @ 445-5785.

Dec. 14 Elementary Holiday programs

Grades K-1 @ 1 & 6

Grades 2,3,4 @ 2 & 7

Dec. 15 Holiday Band Program

Grades 5 – 8 @ 2 & 7

We will also reserve the parking spots on the North side of the 1000 building for senior citizens during these performances.

Respectfully submitted, Deenie Berry

**Enrollment Report:**

Chris Pearson

Current Enrollment: 414

Monthly Average: 415

**Financial Report:**

Business Manager Liz Caldwell reported on this month's financial reports:

Decembers financial reports will be provided to the Board at the January meeting.

**Action Agenda:**

Director Melton moved and the motion was seconded by Director Bell-Hinderstein to approve Non-Rep Health Care Proposal. Motion passed.

Director Melton made a motion and it was seconded by Director Bell-Hinderstein to approve Policy 2022 & Procedure 2022P. Motion passes.

Director Melton made a motion and it was seconded by Director Dalseg to approve Policy 3210 & Procedure 3210P. Motion passed.

Director Dalseg made a motion and it was seconded by Director Bell-Hinderstein to approve Policy 3207 & Procedure 3207P. Motion passed.

**Presentation:**

First read: Policy 5010/5010P Nondiscrimination and Affirmative Action.

First Read: Policy 5011/5011P Sexual Harassment.

Dr. Pearson presented a WSSDA article on the need for updating Procedures.

**Board Comments: None**

**Future Board Meetings:**

January 11, 2016 Monday

February 22, 2016 Monday

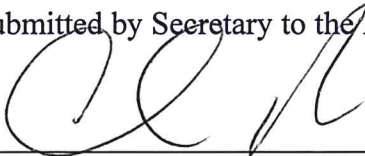
Executive Session:

Board will meet in Executive Session to discuss a personnel matter. No action will be taken.

**Adjournment:**

The meeting was adjourned at 8:15pm This meeting has been recorded and the tape is available in the District Office.

Submitted by Secretary to the Board, Dr. Chris Pearson.



\_\_\_\_\_  
Dr. Chris Pearson, Superintendent



\_\_\_\_\_  
Gwen Halliday, Board President