

Conway School District No. 317  
Board of Director's Meeting Minutes  
August 20, 2015

**Call to Order**

The Regular meeting of the Board of Director's of the Conway School District was held on Monday, August 20, 2015 in the Digital Commons. Director Halliday called the meeting to order at 7:00PM.

**Attendance:**

Board Members Present: Director Bell-Hinderstein, Director Melton, Director Dalseg, Director Halliday and Director Sicklesteel.

Staff Present: John Townsend, Angela Pederson, Lizzy Caldwell, Beverley Collart, Gwen Dalseg, Barb Sneva and Deenie Berry.

**Communications:**

1. CEA Comments: Working hard to get ready for the kids they are coming soon.
2. PSE comment: None
3. Student/ Staff Comments: None
4. PTA Comments: PTA voted to pay for Randy Skillman to come in and spray weed control every where around the campus. They are working on Auction for November it will be at Bertlesen's Winery. They are also wondering if the Board would be willing to come up with extra money for landscaping, they will be starting the Trail project soon.
5. Public Comments:None

**Consent Agenda:**

Director Hinderstein moved and the motion was seconded by Director Dalseg to accept the minutes from the July 28, 2015 Regular Board meeting and the July 28, 2015 Special Board meeting. Motion passed.

Director Melton moved to approve the check vouchers 8662 - 8730 with a voided warrants 8713 in the amount of \$386,735.35 with payroll taxes in the amount of \$60,517.83 for a total of \$447,253.18 Director Sicklesteel seconded the motion. Motion passed.

**Administrative Reports:**

**Principal's Report:**

Enrollment – Enrollment is strong and we are managing some areas of overload, as needed. (See enrollment numbers in your Board Packet.)

Back to School Staff Training – This year, we are adding a “New Staff Orientation” to our training. All members of the Conway Staff will meet together on August 28th for our Districtwide “kick-off”. Teachers will continue their work together with a building-wide perspective in the afternoon.

Preparation – It is energizing to see teachers, as they come back to school at this time of the

year! Orders are coming in. Teachers are preparing their classrooms. We are filled with the hope and expectation of a great year ahead with a focus on growth for students and teaching staff, alike.

3rd grade Requirements – Conway had nine, third grade students, who qualified for extra support due to their scores on the Smarter Balanced Assessment. Students were identified, meetings were held last spring with families, and students were provided with a supportive reading program designed to prevent loss of skills over the summer. When school begins, 4th grade teachers will have an early conference with their parents and they will have daily reading time with our Title/Lap teaching staff to give them a “Reading Academy” approach prior to Cougar time beginning at the beginning of August. We will track the data and feedback from families to determine updates to the plan for next year.

Kindergarten “Gentle Start” – Conway’s schedule for Kindergarten students will include a “Gentle Start”, each student coming one full day the first week of school. This will give our teachers a chance to meet with parents/guardians and teach students the routines of school in a small group of 8 students.

Parade & Back to School Open House – We are gathering at the fire hall at 4:00 p.m. for a 4:30 p.m. kick off of our annual Parade! From 5:00 – 6:30 p.m., teachers will be available in their classrooms, students may drop their supplies off in their classrooms, middle school students will see the posted lists of homerooms, and PTA will have information tables and a treat in the cafeteria. We are not having a barbecue this year, but we’d love to have board members around the cafeteria to meet parents and students who come in to browse!

### **Financial Report:**

Business Manager Beverley Collart reported on this month’s financial reports:

- Report A : Enrollment Not reported

- Report B: Month end account balance amounts:

  - ASB: \$ 12,265.22
  - Capital Projects: \$ 35,040.65
  - State Match/Bond Proceeds: \$ 348,844.44
  - Tech Levy: \$ 51,007.19
  - Debt Service: \$ 225, 925.89
  - Transportation: \$ 24.58

- Report C: Month End General Fund Balance

  - Cash Balance with County Treasurer: \$ 994,195.80
  - Unassigned: \$ 329,510.36
  - Outstanding Warrants: \$ 104,635.93
  - Accounts Payable: \$ 0.00
  - Committed Cash: \$ 365,490.00
  - Contingency: \$ 100,000.00
  - Restricted: \$ 78,899.03

- Report D: Revenues and expenditure amounts-general fund:

  - Revenues: \$ 327,814.95

Expenditures: \$ 320,224.79  
Cash & Investments: \$873,899.39

### **Superintendent's Report:**

#### **District Improvement Update**

- The board approved district improvement goals tonight, based on an examination of assessment data and feedback from stakeholders. They also considered past goals and our current progress towards meeting those goals. Most of the goals should look familiar, as they are ongoing in nature. Collectively, the board felt strongly that the communication with and the empowerment of our parents and community was a primary goal. Additionally, they felt strongly that a variety of assessments should be used to most accurately measure our students' academic progress. Additionally, they felt like student growth should count as much as general proficiency when considering student assessment. These are important guiding principals for me as we work with staff to create a clear 'road map' to guide our work, one that includes specific action steps and benchmarks for measuring progress. This is a process that will be guided by a District Improvement Team, made up of teachers, classified staff members, and administrators.
- 2015 SBAC scores have been released state-wide and can be accessed on the OSPI website: [www.k12.wa.us](http://www.k12.wa.us). This data is one part process of our self-assessment process as a district, along with several other measures. I will present more information on this assessment data, along with how it could/should be viewed, at our September Curriculum Night. Individual student scores will be sent out the 3<sup>rd</sup> week of September.

#### **Facilities Update**

- The Flooring Jobs in the 3000 Building Hallway and the Cafeteria have been completed

#### **Start of The Year**

- I am very excited for the start of the year. I look forward to meeting with staff on August 28<sup>th</sup> and participating in my first Conway Parade on August 31<sup>st</sup>!

#### **Action Agenda:**

Director Melton made a motion and it was seconded by Director Sicklesteel to approve personnel report, which includes hiring Kelli Hutchens for our Administrative Assistant. Motion passes

Director Sicklesteel moved and the motion was seconded by Director Melton to approve Resolution 12-2015, to approve for Chris and Liz to Invest. Motion passed.

Director Dalseg moved and the motion was seconded by Director Melton to approve Resolution 13-2015, to approve audit. Motion passed.

First Read on Policy 3422 and 3122.

#### **Board Comments:**

Director Halliday directed the Board into an Executive Session where not Board action would be taking place at 8:20pm.

Executive Session began at 8:15 and it adjourned at 9:15 no action was taken.

**Future Board Meetings:**

September 21, 2015 Regular Meeting 7:00p.m.

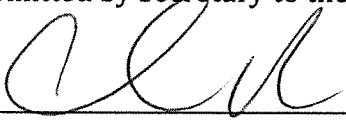
October 19, 2015 Regular Board Meeting 7:00 p.m.

**Adjournment:**

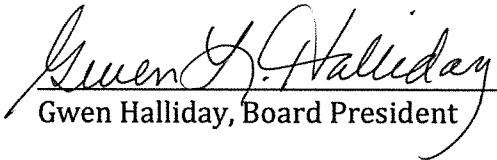
The meeting was adjourned at 9:16pm

This meeting has been recorded and the tape is available in the District Office.

Submitted by Secretary to the Board, Dr. Chris Pearson.



Dr. Chris Pearson, Superintendent



Gwen Halliday, Board President