

Conway School District No. 317
Board of Director's Meeting Minutes
August 22, 2016

Call to Order:

The Regular meeting of the Board of Directors of the Conway School District was held on Monday, August 22nd, 2016 in the Digital Commons. Director Bell-Hinderstein called the meeting to order at 7:01PM.

Attendance:

Board Members Present: Director Bell-Hinderstein, Director Melton, Director Sicklesteel, Director Dalseg and Director Gwen Halliday.

Staff Present: Liz Caldwell, Angela Pederson, Suzi Rivas and Deenie Berry

Communications:

1. CEA/PSE Comments: None
2. PTA Comments: None
3. Student/ Staff Comments: None
4. Public Comments: None

Consent Agenda:

Director Dalseg moved and the motion was seconded by Director Melton to accept the Minutes from the July, 2016 Regular Board Meeting. Motion passed.

Director Melton moved to approve the check vouchers 9641-9713 in the amount of \$ 302,931.93 with payroll taxes in the amount of \$ 56,215.82, for a total of \$ 359,147.75. Director Sicklesteel seconded the motion. Motion passed.

Administrative Reports:

Dr. Pearson's Superintendent report:

I am excited to start my second year here at Conway! Our work last year has set the stage nicely for some more significant improvement steps this year related to School Board Goals, including:

Goal#1: Improve Student Achievement

- Develop our District Leadership Team into a teacher-leadership group that empowers all teachers to lead in their classroom and in the district.
- Identify and adopt a Math Curriculum that aligns with Washington State Learning Standards and that supports effective instructional practices.
- Implement the Student Study Team practice to successfully meet the needs of each student.
- Continue to develop our PLC structure during late-starts to align instructional practices across grade-level.

Goal#2: Strong Community Partnerships

- Promote district leadership through board member legislative advocacy and awareness

- Implement 'Principal for the Day' Event in the Fall/2016
- Host 'Coffee with the Superintendent' event as part of monthly PTA Meetings

Goal #3: Resource Management and Operations

- Maintain fund balance of 7.5%
- Update facilities plan to reflect the small-class size initiative in Grades K-3 over the next 4-years.
- Identify priorities for Capital Project spending over the next two years.
- Appropriately respond to Legislative Decisions related to the McCleary Decision in our 2017-2019 Budget Planning.

Goal #4: Improved Communication

- Continue to improve our digital communication (Website, Facebook etc.)
- Host monthly/seasonal outreach events, including Principal for the Day, Board Visits, and Coffee with the Superintendent
- Clearly delineate roles and responsibilities of district and school-level administrative staff.
- Develop a 'high-school ready' plan in collaboration with Mount Vernon HS to support our 8th graders HS transition.

Deenie Berry's Principal report:

Details are taking shape as we prepare to open school for 2016-2017.

Jump Start Program – For the first time in quite a few years, Conway School offered a summer Jump Start Program for students entering 3rd – 5th grade this fall. Students invited to attend demonstrated the need for extra support and we are happy to report that 33 students have joined us for this program. For 8 days, beginning August 15th, these students met for 2.5 hours each day to “tune up” for school. They are reading, writing, thinking, practicing math facts, and having a great time with STEM activities built around the theme of Jack and the Bean Stalk. Even on the first day of the program students were reporting they wished the program was all day and they couldn't wait to return the next day! We collected data as students began the program and we'll collect the same data to measure growth the first week of school. Many thanks to Debbie Semritc, Julie DeBellis, Megan Hammer, Tracy Beuckman, Sheena Wilson, Jennifer Featherstone, and Julie Mitchell for their work to make this program successful.

Professional Development – This summer, a number of our elementary teachers traveled to Tacoma to participate in the Daily 5 reading and Daily 3 math organizational system we are using in a number of classrooms. I have a growing passion for finding what works for teachers to personalize education for all students. This structure is one option teachers can use to differentiate for kids and to optimize learning. We were reminded, at this training, of the research that illustrates the need to shorten the time kids are in Whole Group mini lessons (optimal time in this setting is one minute for each year in their age) and lengthen the time students are involved in learning by “doing”. I look forward to exploring what works for individual teachers throughout this school year.

Math Adoption – This year, teachers will pilot a minimum of one unit or module of the two top Math curricula analyzed last year by our Math team. I will communicate with families about the Math pilots and encourage their feedback as we try out materials from Bridges and Go Math. We hope to be ready to formally adopt a K-5 Math Program and a middle school Math Program by the end of the school year.

Principal Goals: My professional goals this year will be focused on School Culture. We are rebuilding our Positive Behavior Intervention Support (PBIS) system and ASB will be visible throughout the school. I have plans to honor kids at monthly Spirit Assemblies as well as increase my visibility

throughout the school. We will also be surveying families, teachers, and students in the fall and spring to gather data on school culture. I look forward to sharing my growth in these areas with you.

I also plan to continue highlighting students and teachers each month at board meetings. I look forward to sharing more about teaching and learning with you throughout the school year.

Parade and Open House: Please join us for our Back to School Parade and Open House on Monday, August 29th. The parade will kick off at 4:30 at the Conway Fire Hall and will be followed by our Open House. PTA will have an information booth and treats for the kids. The evening ends at 6:30 p.m.

Respectfully Submitted,

Deenie Berry, Principal

Financial Report:

Business Manager Liz Caldwell reported on this month's financial reports:

· Month end account balance amounts:

ASB: \$ 19,153.67
Capital Projects: \$ 374,941.44
Tech Levy: \$ 58,093.37
Debt Service: \$ 333,929.96
Transportation: \$ 22,203.82

· Month End General Fund Balance

Cash Balance with County Treasurer: \$ 973,015.55
Unassigned: \$ 481,037.20
Accounts Payable: \$ 355,399.23
Committed Cash: \$ 391,978.35
Contingency: \$ 100,000.00

· Revenues and expenditure amounts-general fund:

Revenues: \$ 355,776.92
Expenditures: \$ 355,399.23
Cash & Investments: \$ 973,015.55

Presentation:

1. Dr. Chris Pearson and Liz Caldwell presented the 2016-17 CELP Budget and Enrollment
2. Dr. Chris Pearson presented Lead Testing Results.

Action Agenda:

1. Director Dalseg made a motion and it was seconded by Director Halliday to approve the Personnel Report. Motion passed.
2. Director Halliday made a motion and it was seconded by Director Sicklesteel to approve the 2016-17 Non-Representative Contracts. Motion passed.
3. Director Melton made a motion and it was seconded by Director Halliday to approve the 2016-17 Personal Service Contracts. Motion passed.
4. Director Melton made a motion and it was seconded by Director Dalseg to approve the Interlocal Agreements. Motion passed.

Future Board Meetings:

1. Regular Board Meeting, 7:00pm September 19th, 2016
2. Special Board Meeting, 6:00pm September 26th, 2016
3. Regular Board Meeting, 7:00pm October 17th, 2016

Board Comments:

Director Sicklesteel commented, in reference to the "Pokemon Go" mobile game app, that other districts have put in requests to not have PokeStops on their campuses. Director Dalseg confirmed there are currently no detectable PokeStops on the Conway School campus

This meeting was adjourned at 7:40pm.

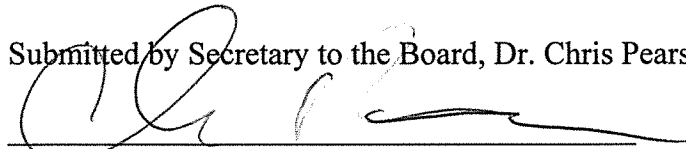
Executive Session:

- Board held Executive Session to discuss a confidential matter related to school fines. No decisions were made.

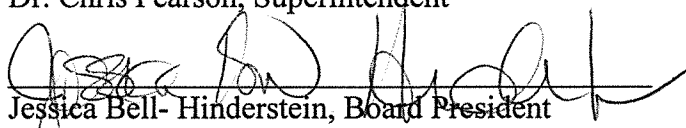
Executive session adjourned at 7:55pm.

This meeting has been recorded and the tape is available in the District Office.

Submitted by Secretary to the Board, Dr. Chris Pearson.



Dr. Chris Pearson, Superintendent



Jessica Bell- Hinderstein, Board President